

Job Title: Dietitian	09.00 – 17.30 3 day / week £27,000 <i>pro rata</i>	Reports to: Dietetic Services Manager
<p>Purpose: A vital link in The Food Chain, the Dietitian is our in-house expert, ensuring that each and every one of the hundreds of people we support every year gets the correct nutritional support to help them get well, stay well and live independently. You will ensure our processes allow us to identify the right people, and get the right level of support and education to them, at the right time. As the first and regular point of contact for referrers as well as service users you will have a good knowledge of nutrition for people living with HIV.</p>		
<p>Key Activities &amp; Accountabilities:</p> <ul style="list-style-type: none"> <li>• To provide service user focused nutritional support <ul style="list-style-type: none"> <li>○ To coordinate the referral process in accordance with organizational procedures</li> <li>○ To implement the referral process and ensure all referrals are processed in a timely manner</li> <li>○ To interpret information provided to determine the appropriate services for those referred to us</li> <li>○ To engage with service users to understand their nutritional needs, and agree personal goals</li> <li>○ To ensure service users are supported to meet agreed outcomes</li> </ul> </li> <li>• To manage the nutrition knowledge within the Charity <ul style="list-style-type: none"> <li>○ To keep accurate records of referrals, outcomes and achievements; and to report on trends</li> <li>○ To support and supervise nutrition volunteers on a daily basis to case manage service users</li> <li>○ To impart HIV &amp; nutrition knowledge across the organisation to staff and volunteers</li> <li>○ To make recommendations as to where improvements can be made to services or referral</li> <li>○ To help shape any future developments to nutritional need and content of services</li> <li>○ To be aware of and review organisational procedures and policies</li> <li>○ To help identify projects for dietetic students on placement and oversee their progress</li> <li>○ To work collaboratively within a small staff team with daily volunteers</li> </ul> </li> <li>• To convey nutritional messages to people living with HIV <ul style="list-style-type: none"> <li>○ To provide advice and answers to written and verbal nutrition queries from all stakeholders</li> <li>○ To take an active role in service delivery using professional skills to deliver messages</li> <li>○ To assist with the development of nutritional resources and articles for publication as required</li> <li>○ To deliver nutrition talks to groups of service users in our kitchen and other organisations</li> </ul> </li> </ul> <p>To work collaboratively to develop the role as the needs of the organisation and its service users change over time.</p> <p>As part of a small team you will also be expected to carry out other duties in line with the level of responsibility for this post, and for which you have the necessary experience and/or training.</p>	<p>Experience, Knowledge and Competencies:</p> <p>The successful candidate will be a qualified dietitian with current HPC registration and will demonstrate:</p> <p>Experience of:</p> <ul style="list-style-type: none"> <li>• Working within a small team (Essential)</li> <li>• People management (Essential)</li> <li>• Dietetic management of a wide range of clinical conditions (Essential)</li> <li>• Working within a charity in a team consisting of both staff and volunteers (Desirable)</li> <li>• Analysing data for report writing (Desirable)</li> </ul> <p>Knowledge of:</p> <ul style="list-style-type: none"> <li>• Current issues affecting people living with HIV in the UK (Essential)</li> <li>• An understanding of why nutrition is important for people living with HIV (Essential)</li> <li>• Knowledge of London's statutory and charitable HIV support services (Desirable)</li> <li>• An understanding of The Food Chain's services, policies and procedures (Desirable)</li> </ul> <p>Competency in:</p> <ul style="list-style-type: none"> <li>• Time management and identifying own priorities (Essential)</li> <li>• High level written and verbal communication skills (Essential)</li> <li>• Using IT equipment and databases (Essential)</li> <li>• Experience of public speaking and leading group education programmes (Desirable)</li> </ul> <p>You will have to be able to work outside 'normal' office hours on occasion with some weekend working required</p>	